

# Sending the Note to OfficeEMR for Signoff

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What happens when you select **Send to EHR**, how to confirm the note landed in OfficeEMR, what still needs manual entry today, and how sign-off fits your normal workflow.

## In one sentence

Send to EHR writes the note into the chart tabs your practice configured; reload the patient to see the green check marks, then review everything together during your normal sign-off.

## Sending the note

**Select Send to EHR** once you've reviewed the note. Scribe writes the content into the chart tabs your practice configured during implementation – no copying and pasting between screens.

**Reload the patient in OfficeEMR.** If the chart was already open before you sent, refresh it by selecting the patient from the Office Schedule again. Green check marks appear on the chart tabs that received content.

**Review at sign-off, not tab by tab.** The note flows into the configured chart tabs automatically and surfaces in your SOAP note alongside everything else. Review it all together during your normal sign-off, from the chart or your My Tasks list.

## Where the note lands is set up once

Your practice's encounter templates include designated areas that receive Scribe's narrative, configured by the iSalus Implementation & Template Customization team. If a section consistently lands in the wrong place, see [Where Scribe writes in the chart](#).

## What still needs manual entry today

Scribe currently writes the narrative note. Data that isn't captured within templates – **Orders, Medications, and the Superbill** – still needs to be entered the way you do today, until those features are made available. See [What's coming in EverHealth Scribe](#) for what's planned.

## If the note doesn't appear

<b>Chart was already open</b>	Refresh by selecting the patient from the Office Schedule again, then look for the green check marks.
<b>You sent a demo visit</b>	The first-sign-in demos (Practice Visit and Sample Note) are in-app only and never write back. Record a real or test appointment from your OfficeEMR schedule instead.
<b>Still nothing</b>	Submit a support ticket to <a href="mailto:support@isalushealthcare.com">support@isalushealthcare.com</a> with the appointment involved and whether you used the extension or the mobile app.

**Want to try the full flow without a real patient?**

Add a test patient to the provider's schedule in OfficeEMR and record that appointment. That runs the complete path, including **Send to EHR**.

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