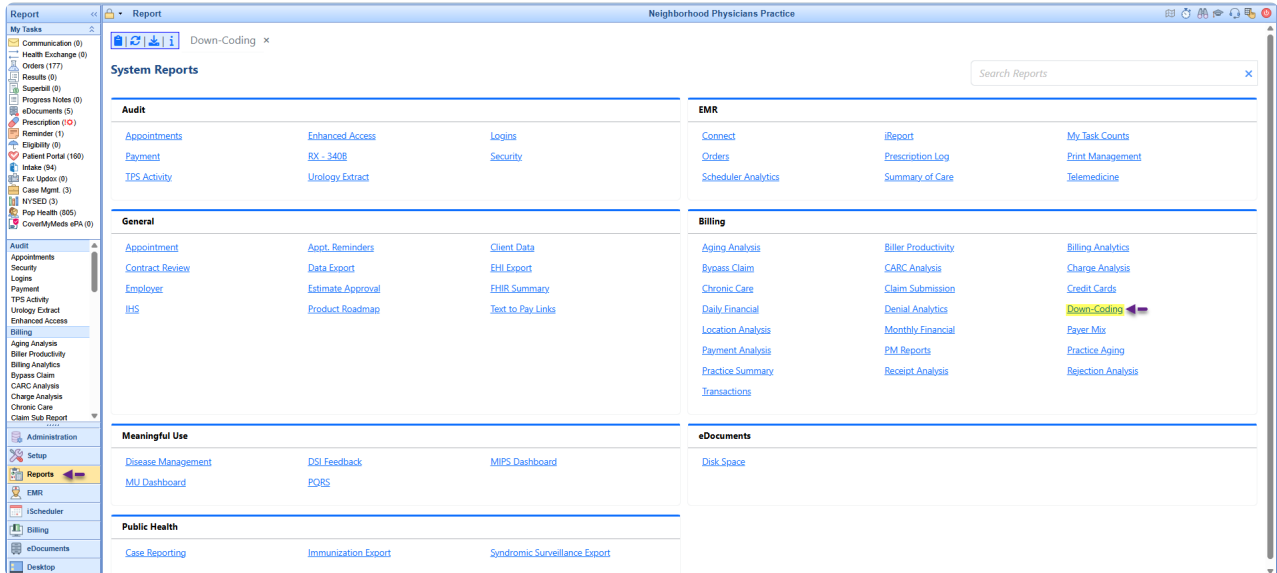


Accessing the Down-Coding Report

Last Modified on 06/17/2026 2:06 pm EDT

1. Open the **Reports** portal from the navigation menu.
2. From the **System Reports** screen, locate the **Billing** section and select **Down-Coding**.



The Down-Coding Report will open on the **Summary** tab by default, displaying data for the current date range. You can adjust the date range or switch to the **Advanced Search** at any time using the controls at the top of the report.