

Quick Pay Tabs/Sections Overview

Last Modified on 02/28/2025 3:16 pm EST

The Quick Pay window contains multiple tabs/sections that can be displayed based on the [Quick Pay Settings](#). Below is a brief overview of each tab/section of the Quick Pay window.

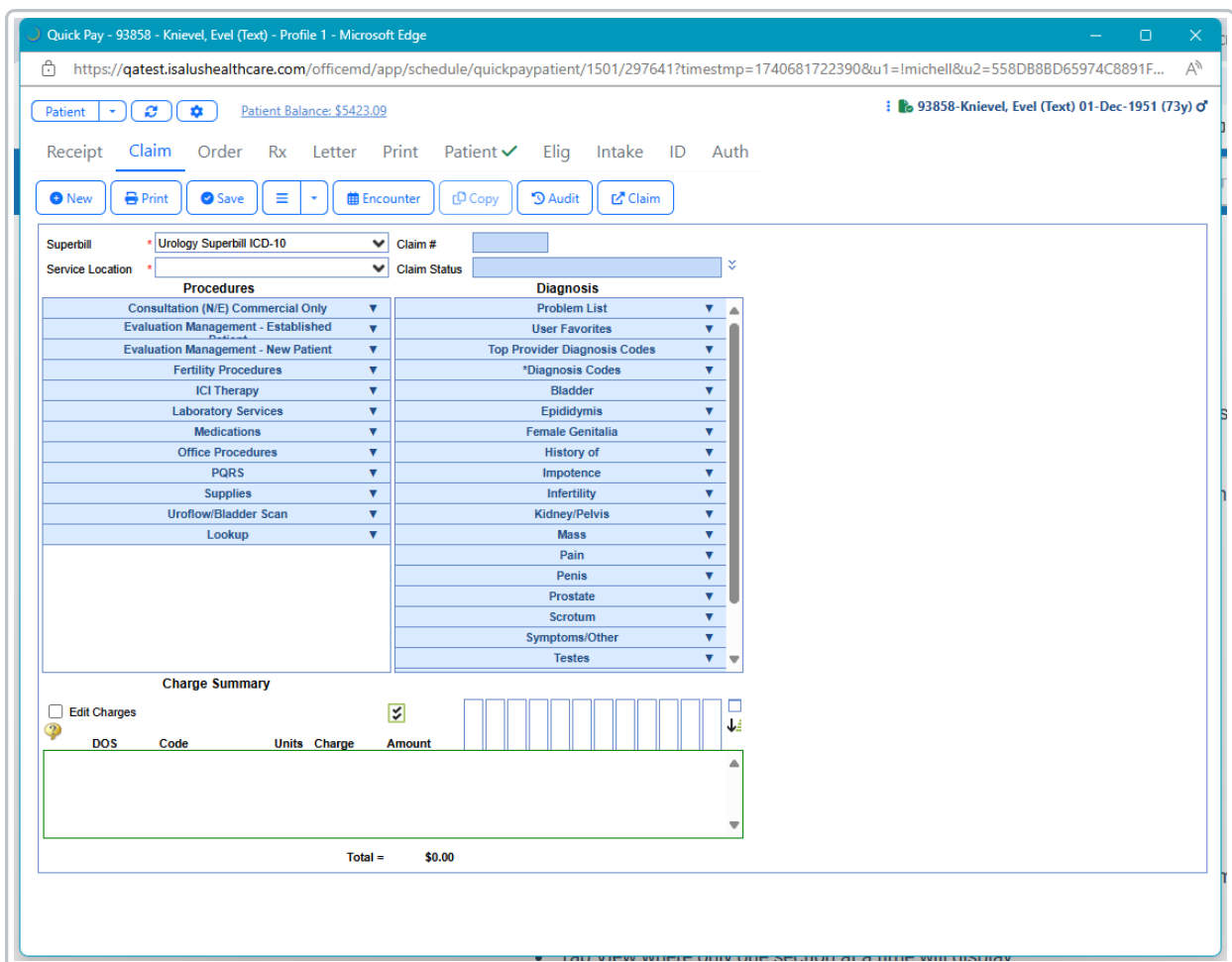
Receipt:

The Receipt tab of the Quick Pay will allow the documentation of a patient payment (co-pay, general payment, payment plan, etc...), the printing of a patient receipt, and the validation of a patient's demographics.

The screenshot shows the 'Receipt' tab in a web application. At the top, there's a navigation bar with tabs: Receipt (selected), Claim, Order, Rx, Letter, Print, Patient (with a checkmark), Elig, Intake, ID, and Auth. Below the navigation bar, the 'Appointment Details' section shows a table with columns for ID, Date & Time, Resource Name, Primary Care Physician (Goldsmith, Clarence), and Service Location. There are buttons for Transaction History, Payments, Validate, and Refresh Charges. The 'Insurance Information' section contains a table with columns for Coverage, Payer (Ace American Insurance Company), Insured ID (12312312), Group/Policy Number, and Copay (\$20.00). The 'New Receipt Detail' section has a note: 'Appointment Estimated Balance: \$0.00. No appointment, unable to calculate'. It includes input fields for Amount, Paid By (selected as (1) Evel Knievel), Type (selected as Co-Pay), Method, ID #, and Comment. There are also search fields for Service Location, Payment Plan, and Payment Batch. Checkboxes for 'Associated with Claim', 'Include Comment', 'Include Diagnosis', and 'Include Procedure' are present. A 'Create Receipt' button is at the bottom. The 'Receipt Transactions' section has a table with columns: Amount Paid, Post Date, Paid By, Type, Method, ID #, Comment, and User ID. At the bottom right, it says 'Receipt Total: \$0.00'. Navigation buttons for Reverse Receipt, Print Receipt, Quick Statement, E-Receipt, and Refresh are also visible.

Claim:

The Claim tab of the Quick Pay window allows the entry of a new charge for the patient. You can also view existing charge entries as well.



Order:

The Order tab of the Quick Pay window allows the viewing of open orders for the patient and for users to be able to close them.

Quick Pay - 93980 - Test, Michell - Profile 1 - Microsoft Edge

https://qatest.isalushealthcare.com/officemd/app/schedule/quickpaypatient/1501/300015?timestamp=1740758167464&u1=!michell&u2=EB1011119B8348...

Patient Balance: \$914.00 93980-Test, Michell 01-Jan-1990 (35y)

Receipt Claim **Order** Rx Letter Print Patient Elig Intake ID Auth

Order #: 114967

Arranged By: Patient

Test, Michell Male Next Appt: 03/03/2025 12:00PM Age: 35y

Scheduling Follow-up office visit in 6 months

Follow-up office visit in 6 months
 Test, Michell Choice - North
 Male, Next Appt: 03/03/2025 12:00PM 02/26/2025

Priority: Normal.

Appointment: Follow-up Visits at 02/26/2025 00:00am.

Processor: Front Office (Open)

Rendering: McKenna, Daniel **Referring:** **ICD:**

Responsible: Test, Michell **Insurance:** **Auth:**

Scheduling Order Details: [Add >>](#)

1 Items View HL7 File

RX:

The RX tab of the Quick Pay window allows the review of the patient's prescriptions.

Quick Pay - 93980 - Test, Michell - Profile 1 - Microsoft Edge

https://qatest.isalushealthcare.com/officemd/app/schedule/quickpaypatient/1501/300015?timestamp=1740758167464&u1=!michell&u2=EB1011119B8348...

Patient Balance: \$914.00

93980-Test, Michell 01-Jan-1990 (35y)

Receipt Claim Order **Rx** Letter Print Patient Elig Intake ID Auth

Method	Status	Action	Start Date	Drug and Dosage	Refilled	E-Status	Pharmacy
Historical	Current		11/10/2022	No Known Medications			

Letter:

The Letter tab of the Quick Pay window allows letters to created, reviewed, and printed for the patient.

Quick Pay - 93980 - Test, Michell - Profile 1 - Microsoft Edge

https://qatest.isalushealthcare.com/officemd/app/schedule/quickpaypatient/1501/300015?timestamp=1740758167464&u1=lmichell&u2=EB1011119B8348...

Patient Balance: \$914.00

93980-Test, Michell 01-Jan-1990 (35y)

Receipt Claim Order Rx **Letter** Print Patient Elig Intake ID Auth

New Print Save Encounter Audit

Template: Return to Work/School w/ limit Saved By: Status: Letter Name: New Letter Letter Date: Revision:

02/28/2025

RE: Michell Test
Address: 123 East ST Port Saint Lucie, FL 34953
DOB: 01/01/1990

To Whom It May Concern:

Michell Test was seen in our office today's for an evaluation.

He may return to work/school on _____, with the following limitations:

- 1.
- 2.
- 3.

Please excuse his absence.

If there are any questions, please call.

Sincerely,

Print:

The Print tab of the Quick Pay window provides access to the patient's print queue allowing the items assigned to the patient's print queue to be printed.

Quick Pay - 93980 - Test, Michell - Profile 1 - Microsoft Edge

https://qatest.isalushealthcare.com/officemd/app/schedule/quickpaypatient/1501/300015?timestamp=1740758167464&u1=lmichell&u2=EB101111988348...

Patient Balance: \$914.00

93980-Test, Michell 01-Jan-1990 (35y)

Receipt Claim Order Rx Letter **Print** Patient Elig Intake ID Auth

Print Fax

Start [calendar icon] [input] Stop [calendar icon] [input] View Printed

Search Print Add Clinical Summary Export Clinical Summary Delete

<input type="checkbox"/>	Type	Description	Created	Printed Date	Printed By
<input type="checkbox"/>	Document	MyMedicalLocker Welcome Letter	11/26/2024		
<input type="checkbox"/>	Document	MyMedicalLocker Welcome Letter	03/03/2025		
<input type="checkbox"/>	Document	MyMedicalLocker Welcome Letter	02/25/2025		

Patient:

The Patient tab of the Quick Pay window will allow the reviewing of the patient's demographics and also display the outcome of the patient validation.

Quick Pay - 93980 - Test, Michell - Profile 1 - Microsoft Edge

https://qatest.isalushealthcare.com/officemd/app/schedule/quickpaypatient/1501/300015?timestamp=1740758167464&u1=!michell&u2=EB1011119B8348...

Patient Balance: \$914.00

93980-Test, Michell 01-Jan-1990 (35y)

Receipt Claim Order Rx Letter Print Patient Elig Intake ID Auth

✓ Patient Validation Checks:
Michell Test has passed the validation checks.

Chart 93980

123 East ST	Home (123) 444-5555	PCP	Employer
Port Saint Lucie, FL 34953 USA info@isalushealthcare.com	Work (123) 444-5551	Marital Married	Ethnicity
	Other (123) 444-5551	Language	Race Declined to specify

Test

Home
Work
Other

Aetna Test - (555) 337-2278

Commercial	Start Date	Sig On File 11/10/2022
\$0.00	Member ID # 00123154584	Group Policy # 0357159789640123

Michell Test

123 East ST	Home (123) 444-5555
Port Saint Lucie, FL 34953 USA	Work (123) 444-5551
	Other (123) 444-5551

Next 3 Visits

03/03/2025 12:00PM(15m)	Goldsmith, Clarence	Choice - Main Office	Checked-Out	Blood Draw
03/05/2025 11:00AM(15m)	Goldsmith, Clarence	Choice - Main Office	Scheduled	Blood Draw
03/06/2025 9:00AM(1h)	Michell Test	Choice - Main Office	Scheduled	New Complaint

Previous 3 Visits

02/26/2025 12:45PM(15m)	Goldsmith, Clarence	Choice - North	Scheduled	Blood Draw
02/25/2025 4:00PM(15m)	Goldsmith, Clarence	Choice - Main Office	Checked-In	Blood Draw
02/20/2025 9:45AM(30m)	Goldsmith, Clarence	Choice - North	Scheduled	Appointment Reminder

Elig:

The Elig tab of the Quick Pay window allows to view the latest eligibility check for the patient along with allowing a new eligibility check to be completed.

Quick Pay - 93980 - Test, Michell - Profile 1 - Microsoft Edge

https://qatest.isalushealthcare.com/officemd/app/schedule/quickpaypatient/1501/300015?timestamp=1740766007250&u1=!michell&u2=EB101111988348FC8C...

Patient Patient Balance: \$914.00 93980-Test, Michell 01-Jan-1990 (35y) ♂

Receipt Claim Order Rx Letter Print Patient Elig Intake ID Auth

Test, Michell Born 01-Jan-1990 (35y) Gender Male

#	Carrier	Member ID	Policy/Group	Start	End	Last Run	Subscriber	Relation	Active
1	Aetna Test	00123154584	03571597896...			X 02/10/2023	Test, Michell	Self	Yes

Only Display Active Insurances

Intake:

The Intake tab on the Quick Pay window will allow you to view intake assignments and allow the assignment of an intake.

Quick Pay - 93980 - Test, Michell - Profile 1 - Microsoft Edge

https://qatest.isalushealthcare.com/officemd/app/schedule/quickpaypatient/1501/300015?timestmp=1740766007250&u1=Imichell&u2=EB101111988348FC8C...

Patient Balance: \$914.00 93980-Test, Michell 01-Jan-1990 (35y)

Receipt Claim Order Rx Letter Print Patient Elig Intake ID Auth

Next 5 Appointments

Date	Type	Scheduled With	Location	Inake Name	Status
03/03/2025 12:00PM	Blood Draw	Clarence Goldsmith	Choice - Main Office	zz	New
03/05/2025 11:00AM	Blood Draw	Clarence Goldsmith	Choice - Main Office	zz	New
03/06/2025 9:00AM	New Complaint	Michell Test	Choice - Main Office		

Active Historical

Intakes Assigned

ID	O	L	Intake Name	Type	Due Date	Status	Intake	Required	Updated	D
76966			zz	Appointment	03/03/2025	New	0%	0%		
76967			zz	Appointment	03/05/2025	New	0%	0%		

New Edit Delete Send Intake Link Fill out in Office Merge Response

ID:

The ID tab of the Quick Pay window allows the viewing and addition of a patient photograph, patient ID, primary insurance card, secondary insurance card, and pharmacy benefit card.


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Patient Patient Balance: \$914.00 93980-Test, Michell 01-Jan-1990 (35y)

Receipt Claim Order Rx Letter Print Patient Elig Intake ID Auth

Patient Photograph



Take Photo Scan Display Photos

Patient Photograph.EMR.Head Shot

Patient ID Card

*** NOTE: Card not found but may exist. Please check for Patient Ids Cards [here](#). Please verify the "Patient Id Card Naming Standard" in company settings.

Scan Display Patient Ids

cliffs cabinet.New Drawer.Patient ID Card

Primary Insurance Card

Front Back

Auth:

The Auth tab of the Quick Pay window allows the viewing and addition of the patient authorizations.

Quick Pay - 93980 - Test, Michell - Profile 1 - Microsoft Edge

https://qatest.isalushealthcare.com/officemd/app/schedule/quickpaypatient/1501/300015?timestamp=1740766007250&u1=!michell&u2=EB101111988348FC8C...

Patient Patient Balance: \$914.00 93980-Test, Michell 01-Jan-1990 (35y)

Receipt Claim Order Rx Letter Print Patient Elig Intake ID Auth

Referred By Referred To

Authorizations Show all authorizations Row 0 of 0

	Status	Reason	#	Referred By	Payer	Coverage	Start	End
No data found								

Menu Primary Required Secondary Required Tertiary Required Assign