Quick Pay Window Settings

Last Modified on 03/12/2025 1:08 pm EDT

The Quick Pay window settings allow a user to determine which of the available tabs/sections they want to display and then, when in List View, which of those sections should be expanded.

To access the setting, click the gear (third button) button on the left upper corner of the Quick Pay window.

🜙 Quick Pay - 93980 - Test, Michell - Profile 1 - Microsoft Edge	
https://qatest.isalushealthcare.com/officemd/app/	/schedule/quickpay
Patient - 2 Patient Balance: \$914.00	
Receipt Claim Or Open the section settings Print	nt 🛕 🛛 Patient 🗸
Appointment Details	
ID Date & Time	Resource Name

∧ Move Up		Show A	s 🔾 List View 🧿 Tab View
Title	Label	Enabled	Expanded
Receipt	Receipt		
Claim	Claim		
Orders	Order	~	
Prescription	Rx	\checkmark	
Letters	Letter		\checkmark
Print Queue	Print	\checkmark	
Patient Demographics Summary	Patient		
Eligibility	Elig	\checkmark	
Intakes	Intake		
Patient Photograph and Insurance Cards	ID	\checkmark	
Authorizations	Auth		

Users can determine what type of display they prefer: List View or Tab View (see example section at the bottom of this page):

- Tab View where only one section at a time will display.
- List View, where the sections allow continuous scrolling.

Quick Pay settings:

• Move Up button allows the user to move the selected tab/section up in the order it is displayed.

- Move Down button allows the user to move the selected tab/section down in the order it is displayed.
- Show As toggle allows the view change of the Quick Pay window.
- Enabled checkboxes allows the selection of the tab/section to display on the Quick Pay window for the user.
- Expanded checkboxes allows the selection of the sections that should be expanded when the Quick Pay window is opened as List View.
- Save Settings button allows the user to save the selected settings.

Quick Pay - 9	93980 - Test	, Michell - Profile 1 -	Microsoft Edge							—	o ×
https://	/qatest.isa	lushealthcare.com	/officemd/app	/schedule/quickpa	ypatient/15	01/300015?tim	estmp	=174078312	9240&u1=!michell&u2=	=838792E3CCA84	7E A ^N
Patient 🔹) (2)	Patient Bal	ance: \$914.00						: 🌔 93980-Tes	t, Michell 01-Jan-1	990 (35y) o
Receipt	Claim	Order Rx	Letter Pr	nt 🔺 Patient	✓ Elig	Intake 🛕	ID	Auth	Tab Vi (One section	iew at a time)	
ID Date & Time			Resource Name		Primary Care Physician None Reported			Service Location			
Insurance In	ction History	y Payments	✓ Validate	Refresh Charges							
Coverage		Payer		Insured ID		Group/	Policy	Number		Сорау	
1		Aetna Test		00123154584		035715	978964	40123		\$0.00	
Amount * Paid By * Type * ID #	(1) Michell Test Co-Pay Y Method *		Method *		Service Location * Search Service Location Payment Plan Search Payment Plan C 1 Active 3 Past Due					Search Search	
Comment						Search Pave	n ment B	latch			Search
Associa	ated with Cl Diagnosis Receipt	aim	 Include Include 	Comment Procedure							
Amount P	aid	Post	Date	Paid By	Туре	Method	ł	ID #	Comment	User ID	
D Reverse	e Receipt	Print Receipt	🗗 Quick Statem	ent 📕 E-Receipt	2 Refresh					Receipt	Total: \$0.00

interps://qa	Dationt P-loc co	\$014.00	еоле/quicкpaypa	atient/1501/500	o i 5: umesunp=174	11031292400lu	: 1 93980-Test	. Michell 01-Jan-1990 (
• Receipt		List Vi List Vi Il selected a continuou	iew sections in us scroll)					menen of Sun 1990 (
ID	t Details Date & Time		Resource Name		Primary Care None Reporte	Physician d	Service Location	
surance Inf	formation							
Coverage	Payer		Insured ID		Group/Policy N	lumber		Сорау
Type * Co-Pay V Method ID # Comment		Method *	Comment	•	Search Payment Plan Search Payment Plan (1 Active) (3 Past Due Payment Batch Search Payment Bat		Search Search	
 Include Create I Create I Amount Pa 	Diagnosis Receipt sactions	Include F	Procedure Paid By	Туре	Method	ID #	Comment	User ID
Amount re		utt		ijpe	inclind	10 "	comment	Bassist Tatal 60.00
ී Reverse Claim	Print Receipt	Quick Statemen	t	2 Refresh				neceipi lotai: \$0.00
				n Audit	laim			