

Text to Pay (Patient Setup Screen)

Last Modified on 09/16/2024 12:46 pm EDT

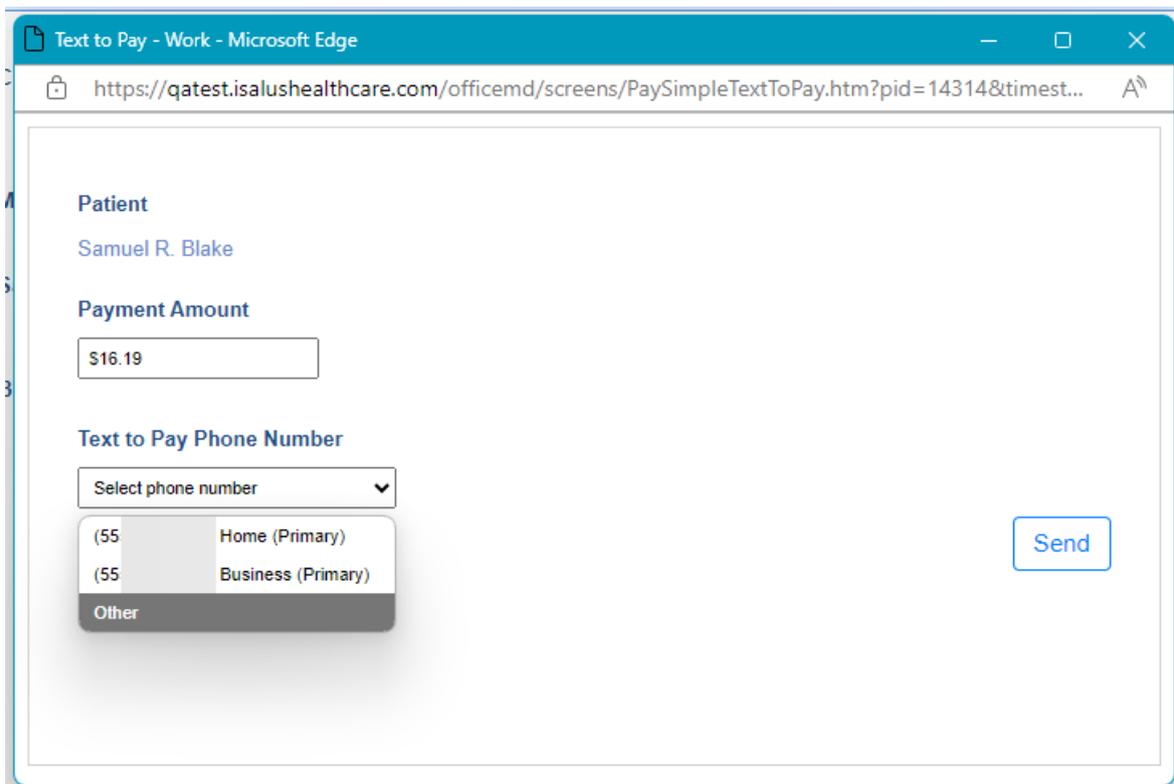
The text to pay request can be sent utilizing the Patient Setup screen. When sending a text to pay request from the Patient Setup screen the amount will be populated based on the patient balance. Follow the below step by step instructions on how to do this.

Step-By-Step Instructions

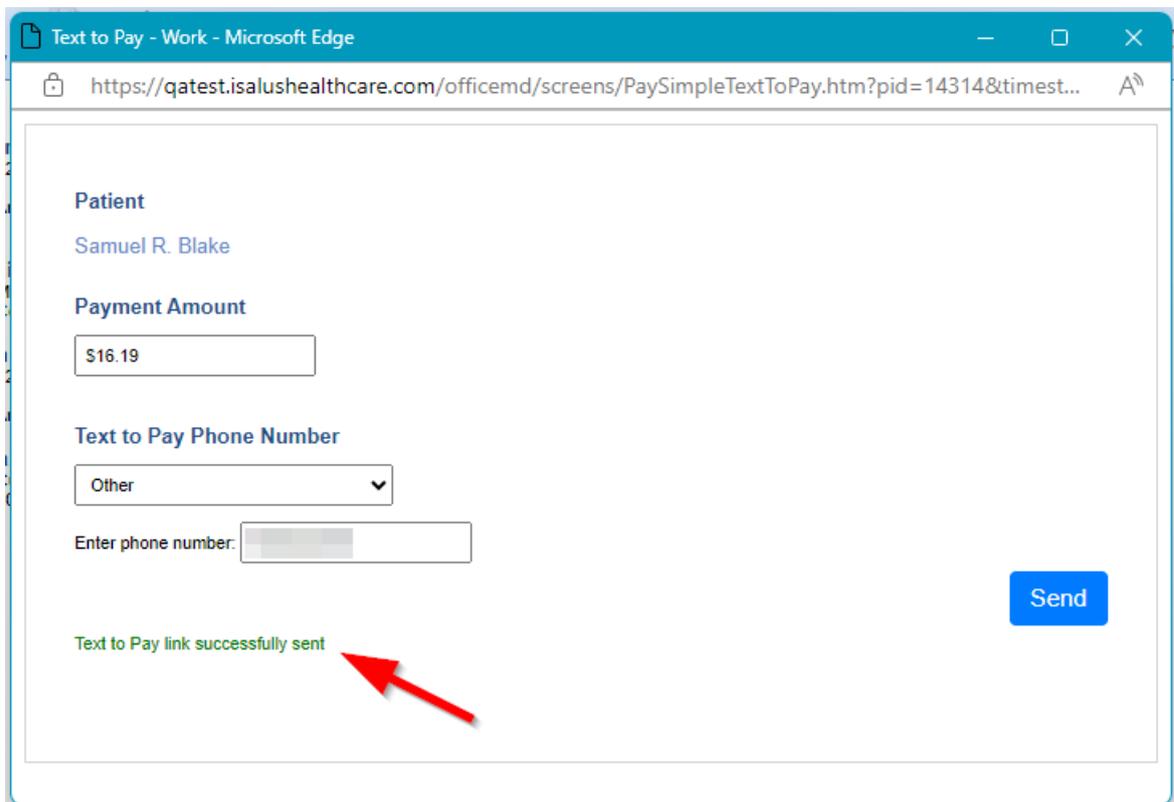
1. Within the Patient Setup screen click More on the toolbar and select Text to Pay.

The screenshot shows the 'Patient Setup' screen in Microsoft Edge. The browser address bar displays the URL: <https://qatest.isalushealthcare.com/officecmd/screens/WindowSetup.htm?WT=Patient%20Setup&Qualifier=patient&WindowID=14314&tab=Demographics&tim...>. The patient name is **Blake, Samuel R. Born 12/29/1970(53y) Gender Male**. The toolbar includes 'New', 'Save', 'Train', and 'More'. The 'More' menu is open, showing options: Eligibility, History, Lab Result Entry, Preferred Pharmacy, Trickle Import, Intake Assignment, MyMedicalLocker Admin, Office Communications, Patient Communications, Print / Fax Queue, Primary Ins. Card, Secondary Ins. Card, Quick Pay, **Text to Pay**, Credit Balance, Reminder, and Phone Encounter. The 'Text to Pay' option is highlighted in yellow. The patient information section includes: Chart 14314, 1234 Test Street, Amory, MS 38821 USA; Medicare - Mississippi Medicare Part B Copay \$0.00; Samuel R. Blake, 1234 Test Street, Amory, MS 38821 USA; Balance: \$16.19 (Current \$0.00, 31 - 60 \$0.00); PCP SSN 999-99-9999; Employer Ethnicity Race; Sig. On File 11/20/2003; Group/Policy #.

2. On the Text to Pay screen choose the phone number to send the text of the payment link to.



3. Click Send.
4. You will receive a confirmation that the link Text to Pay link was successfully sent. Following this the Text to Pay screen will auto close.



**Once the patient completes the payment they will be emailed a receipt for the payment.

