Text to Pay (Quick Pay Screen)

Last Modified on 10/15/2024 9:19 am EDT

The text to pay request can be sent utilizing the Quick Pay screen. On the Quick Pay screen selecting the payment method of credit card will allow the selection of the Text to Pay button. Follow the below step by step instructions on how to do this.

Step-By-Step Instructions

1. Go to iScheduler portal.

Reports
💆 EMR
iScheduler
🛄 Billing
eDocuments

2. Select the resource you would like to view appointments for.



3. Right click on the patient appointment and select Quick Pay to Open the Quick Pay screen from a scheduled appointment. Note that the Quick Pay screen can also be opened by checking-in or checking-out an appointment.

	45	E0	Арронински посолгонос
-	9am	Test, Wes J. (Email)	Search Open Appointments
	15	24.118	Search Appointments
	30		Add to Recall List
		C.	Global Call Reminders
-	40.300	Ø	Validate Patient
	10 <u>um</u>		Send to FHIR
tc	15	M	Send Communication
	30		Patient Setup
_	45		Patient History
_	11 ^{am}		Patient Appointments
	15	8	Open Datient in EMD
	30	× 100	Open Patient in Elling
	45	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Open Patient in Billing
	12 ^{pm}		
	15		Authorizati Open the quick pay window

4. **Optional**: You can choose any existing payment plans you wish to include from the Quick Pay screen by utilizing the "Payment Plan" search function.

Service Location *						
Another Dialysis Location					×	Search
Payment Plan						
Search Payment Plan					Search	
ID	Date	Total	Installment	Card	Comment	
14	11/03/2024	\$200.00	\$16.67	No Card		
15	10/14/2024	\$131.58	\$21.93	No Card		
			Click to select this entry			

5. Document the payment information (amount, paid by, and type) and set the payment method to "Credit Card." Upon doing this you will see the Text to Pay button.

Enter New Receipt Detail Claim: 68203 Total: S800 00 Balance: S790.00 Charge Rate: 100% Appointment Estimated Balance: S10.00 Use Co-pay amount						
Amount • \$10.00 Paid By • (1) Wes J. Test • [25] Type • Co-Pay • Method* Credit Card • ID # Comment •	Include Comment on Receipt Receipt Associated with Claim Create Receipt Take Payment Text to I	 ☑ Include Diagnosis on Receipt ☑ Include Procedures on Receipt 				

- 6. Click the Text to Pay button.
- 7. On the Text to Pay screen choose the phone number to send the text of the payment link to.

Text to Pay - Work - Microsoft Edge -	- 0	×
https://qatest.isalushealthcare.com/officemd/screens/PaySimpleTextToPay.htm?pid=92901	&pname	A»
Patient Payment Amount		
Wes J. Test \$10.00		
Text to Pay Phone Number		
Select share sumber	− □ × 01&pname A ^N Send	
Select phone number		
(86 Home (Primary)	Send	
(86 Business (Primary)		
(86 Other		
Other		

- 8. Click Send.
- 9. You will receive a confirmation that the link Text to Pay link was successfully sent. Following this the Text to Pay screen will auto close.

Text to Pay - Work - Microsoft Edge			×
https://qatest.isalushealthcare.com/officemd/screens/PaySimpleTextToPay.htm?pid=929	01&pn	ame	A»
Patient Payment Amount			
Wes J. Test \$10.00			
Text to Pay Phone Number			
Other 🗸			
Enter phone number:			
		Send	
Text to Pay link successfully sent			

**Once the patient completes the payment they will be emailed a receipt for the payment. The payment will only be reflected in the Receipt Transaction section of the Quick Pay window once the patient has completed the payment and the Quick Pay window is refreshed.