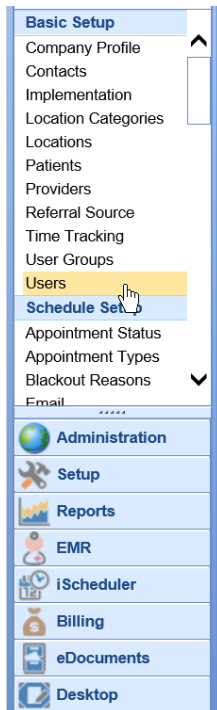


Access User Settings

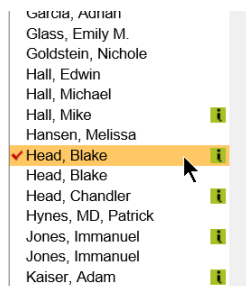
Last Modified on 09/02/2025 1:30 pm EDT

There are various user level settings within OfficeEMR that help customize the user's experience within OfficeEMR. Follow these steps to access and change the user settings for a user:

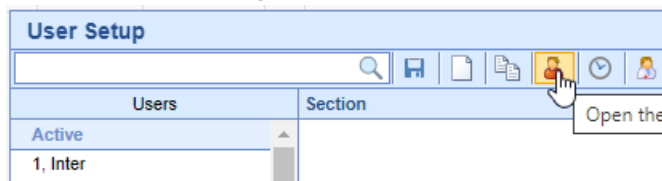
1. Login to OfficeEMR as an Administrative User.
2. Navigate to **Setup > Users**.



3. Select a **user's** name on the left. You can check the "Active" checkbox to limit the User Search field to active users only.



4. Select the **User Settings** icon from the toolbar.



5. Search for and select the **User Setting** you wish to view/change.

User Settings

Heinlein, MD, Aston (pdoskey)

Setting

ix

Value

Parameter: Run Real Time Prescription Benefit Check (RxBC)

Yes

1 result

